

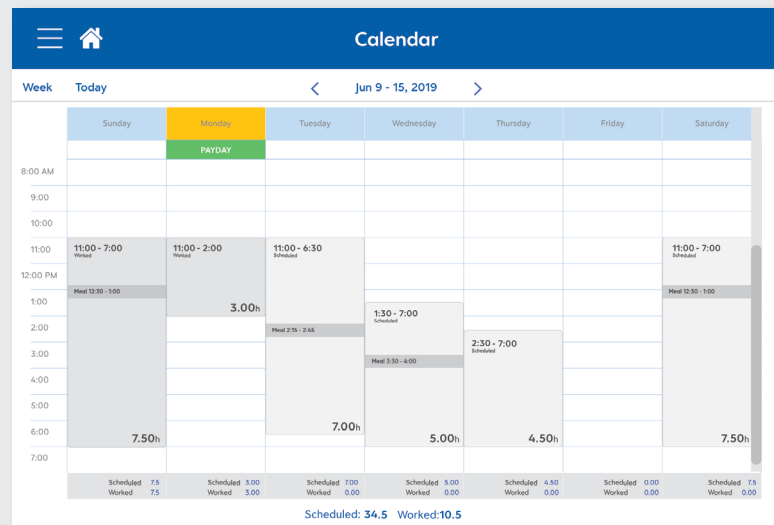
Dayforce Workforce Management

Improve workforce productivity

Dayforce Workforce Management helps organizations improve performance, reduce labor costs and align the workforce with corporate goals. Enable compliance with the labor rules and policies that affect your business. As part of our Dayforce solution, Dayforce Workforce Management enables you to spend more time focusing on strategic business activities.

Workforce Management includes:

- Weekly Planning and Scheduling
- Time and Attendance
- Absence Management
- Attendance Management
- Task Management
- Labor Budgeting
- Projects
- Analytics
- Dayforce Mobile



“Today, with Ceridian, the entire process is simplified. Our managers literally can view one screen that lets them know in real time, down to the penny, mid week, by department and by employee, if they are on track to spend what they promised the company they would spend when they published their work schedule.”

– Noah Katz, Co-President, PSK Supermarkets Inc.

CERIDIAN

Makes Work Life Better™

Weekly Planning and Scheduling

Take the guesswork out of labor planning while optimizing coverage based on operational targets. Empower managers to respond to mid-week changes, and start proactively aligning schedules with budgetary guidelines and anticipated demand.

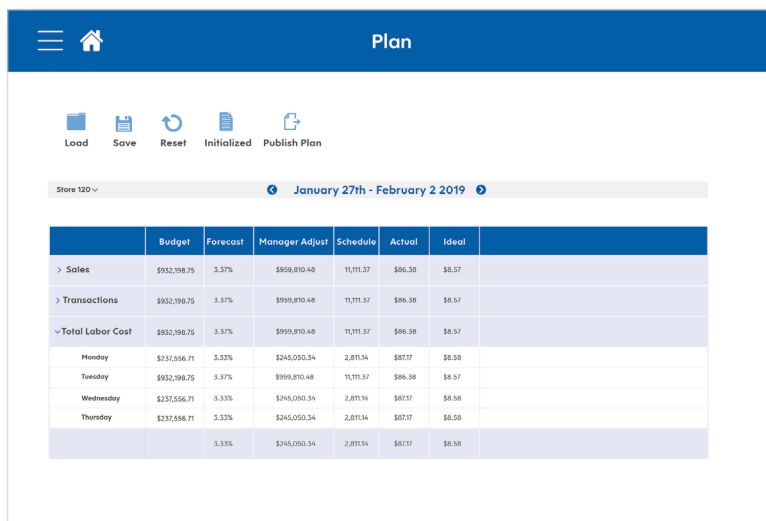
Produce optimal labor plans based on budgeted targets and forecasted metrics across your business' Key Performance Indicators (KPIs).

Key features

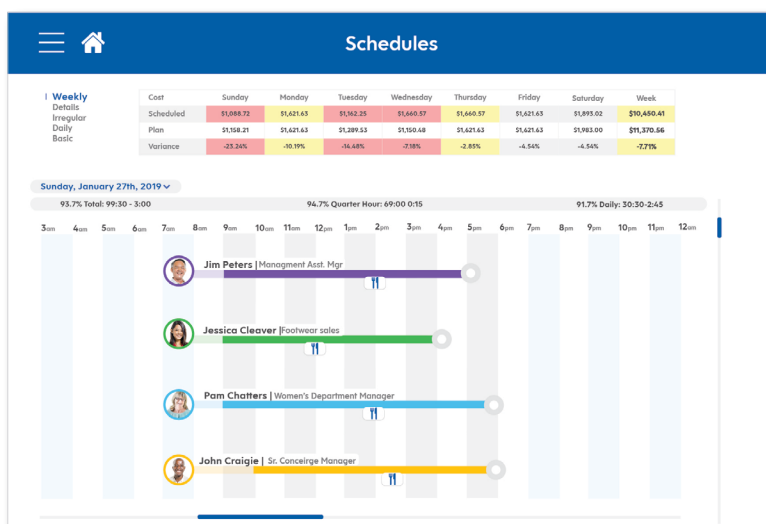
- Align store managers to your labor models throughout the entire schedule planning process
- Create labor forecasts using a combination of historical sales data, customer traffic information, recent trends, and seasonal predictions
- Easy-to-use, highly visual tool to build schedules using a variety of methods based on your operational processes

Key benefits

- Gain detailed visibility into your organization's most important KPIs
- Minimize overtime and premium pay scenarios
- Avoid costly violations by having issues immediately brought to the scheduling manager's attention
- Facilitate labor compliance by validating schedules against applicable labor rules such as minimum rest periods, minor work rules, and company scheduling practices



Labor models and plans expressed in dollars and hours are configurable according to organizational needs.



Dynamic efficiency scores enable managers to reduce inefficient under/overscheduling practices by aligning labor deployment with customer traffic and labor demand.

Time and Attendance

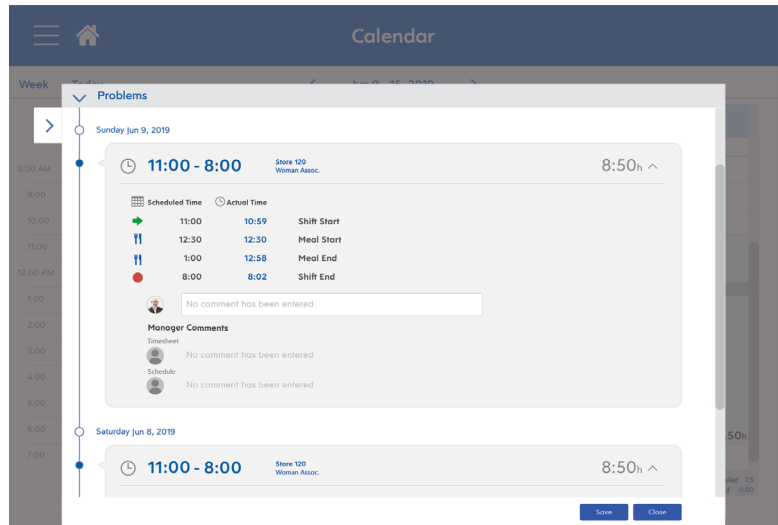
Empowering organizations to quickly and accurately track time and attendance for their workforce, Dayforce Time and Attendance enables organizations to work more efficiently. Calculate gross pay while adhering to complex regulations and view the real-time impact of timesheet changes or edits. Maintain accurate employee time records with a simple and easy-to-use application that helps automate existing processes, and streamlines the tracking of Time and Attendance for your organization.

Key features

- Accurately capture employee Time and Attendance data with a wide range of choices to best fit your organizational processes and requirements, including Dayforce Touch, Web Clock, in-application timesheets, and mobile device capabilities
- Automate the calculation of Federal, Provincial, and Municipal gross pay rules, in addition to company specific shift premiums
- Review, edit, and close pay within a single screen

Key benefits

- Reduce gross payroll through validation of punches against schedules at the clock
- Stay informed of modifications made to the timesheet with auditable actions
- Facilitate easy communication between employees and managers
- Reduce inaccuracies related to time capture



Employees can view and compare their scheduled vs. actual times worked, receive notification of errors and exceptions, provide electronic sign-off, and communicate directly with their manager.

Employees	Sunday, Jun 9	Monday, Jun 10	Tuesday, Jun 11	Wednesday, Jun 12	Thursday, Jun 13	Friday, Jun 14	Saturday, Jun 15	Total
Anthony Banks Part Time	Mens Assoc. 12:15 pm - 12:15 pm 4:45 pm - 4:45 pm	Mens Assoc. 3:15 pm - 3:15 pm 6:30 pm - 6:30 pm	Mens Assoc. 1:15 pm - 1:15 pm 5:15 pm - 5:15 pm		Mens Assoc. 11:00 pm - 11:00 pm 3:30 pm - 3:30 pm 4:00 pm - 4:00 pm 6:15 pm - 6:15 pm	Mens Assoc. 1:45 pm - 1:45 pm 5:15 pm - 5:15 pm	Mens Assoc. 11:00 pm - 11:00 pm 12:30 pm - 12:30 pm 1:00 pm - 1:00 pm 7:30 pm - 7:30 pm	30.00 30.00
Ashton Short Full Time	Womens Assoc. 11:00 am - 11:00 am 1:00 pm - 1:00 pm 8:00 pm - 8:00 pm	Womens Assoc. 2:00 pm - 2:00 pm	Womens Assoc. 2:15 pm - 2:15 pm 2:45 pm - 2:45 pm 6:30 pm - 6:30 pm	Womens Assoc. 1:15 pm - 1:15 pm 3:00 pm - 3:00 pm 8:00 pm - 8:15 pm	Womens Assoc. 8:00 pm - 8:00 pm		Womens Assoc. 11:00 pm - 11:00 pm 12:30 pm - 12:30 pm 1:00 pm - 1:00 pm 8:00 pm - 8:00 pm	37.75 38.00
Brendan Morton Part Time		Accessories Assoc. 1:30 pm - 1:30 pm 11:45 pm - 11:45 pm 5:45 pm - 5:45 pm	Accessories Assoc. 3:00 pm - 3:00 pm 3:30 pm - 3:30 pm 8:00 pm - 8:00 pm	Accessories Assoc. 11:00 pm - 11:00 pm 3:45 pm - 3:45 pm	Accessories Assoc. 2:30 pm - 2:30 pm 5:30 pm - 5:30 pm	Accessories Assoc. 1:30 pm - 1:30 pm 4:45 pm - 4:45 pm	Accessories Assoc. 12:15 pm - 12:15 pm 1:45 pm - 1:45 pm 2:15 pm - 2:15 pm 6:00 pm - 6:00 pm	28.50 28.50
Total	99.90 99.90	107.00 104.75	115.75 116.75	95.75 96.00	114.75 114.75	123.75 123.75	141.75 141.75	798.25 799.25

Easy management by exception allows you to minimize time card review cycles, increasing the accuracy of payroll by quickly identifying and fixing any errors in real-time.

Absence Management

Key features

- Manage and approve time away requests with self-service capabilities
- Robust configurability allows you to easily calculate employee entitlements
- Approved time off is automatically reflected on schedules and time cards

Key benefits

- Rapidly request, review, and approve time off – allowing more time to be spent on productive tasks
- Validate absences against your organization's policies to enforce company specific rules, such as minimum balances and black-out periods
- Employees can request time off, which managers can view and approve – using their PC, tablet, or mobile device

Balances Details		Expiring Transactions					Unit	
Type	Start	End	Accrued	Approved	Pending	Remaining	Exceeded	Unit
Personal	1/1/2019		54.00	-3.00	0.00	51.00	0.00	Hours
Sick	1/1/2019		32.50	-11.00	0.00	20.50	0.00	Hours
Vacation Hours	1/1/2019		102.00	-34.33	-8.00	59.67	0.00	Hours

Enable informed decision-making by making employees aware of all balances and accruals when requesting time away from work.

“Using Dayforce and WFM has allowed us to combine four separate systems and processes into one. We are now able to utilize Dayforce for absence & vacation tracking for our salaried population, while still using WFM separately to track our hourly unionized workforce in a flat system. We were also able to not [ONLY] streamline Canada, but we joined with our U.S. counterparts in a single database to create a north American solution. This has allowed us to centralize tasks, such as payroll journal entries, benefits, TAFW entitlements and many more.”

– Nitin Sondhi, HR Analyst, Acco Brands Canada, Inc.

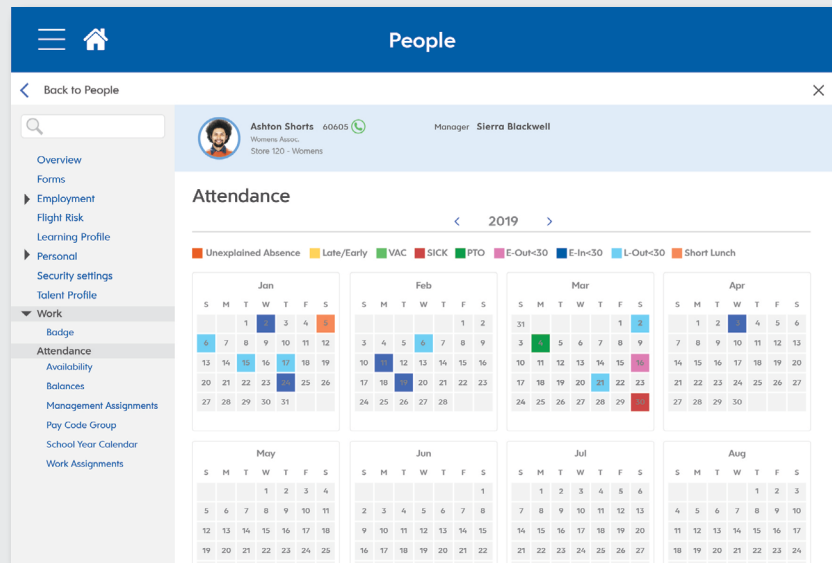
Attendance Management

Key features

- Automate the process of tying absences to disciplinary actions, while rewarding perfect attendance
- Control how absences are handled through complete configurability of rules and methods for tracking attendance
- Real-time alerts as attendance violations occur

Key benefits

- Significant cost savings from reduced absenteeism
- Improved organizational alignment by communicating attendance policies with employees
- Understand and act on attendance violations



Managers and employees are provided with interactive scorecards to monitor and evaluate attendance performance.

“We’re seeing a significant reduction in our time and attendance penalties for things like meal break penalties in California. Because the rules – the way we calculate overtime, day crossover limitations, etc. – Are ‘baked into’ the system – we’ve achieved management expense reductions well into the six digits.”

– Julie Sedlock, Group VP of Store Operations at Aéropostale

Task Management

Key features

- Easily create tasks and assign them to specific business units, locations, stores, departments, and employees; automatic impact on labor coverage requirements
- Accurate activity-based costing
- Monitor task completion progress and provide feedback

Key benefits

- Reduced over-scheduling and decreased payroll expenses
- Improved customer service by properly budgeting and planning for non-service tasks
- Simplified and streamlined task delegation to ensure tasks are performed consistently at all organizational levels
- Monitor the status/progress of all assigned tasks from anywhere, at any time

Status	Progress	Task Name	Location	Schedule Impact	Due Date	% Complete
Assigned		New Hire Store Walkthrough	Store 120	No	1/14/2019	0%
Assigned		Merchandise Rearrangement	Store 120	No	1/14/2019	0%
Assigned		Merchandise Rearrangement	Store 120	Yes	1/14/2019	0%
Assigned		Cleaning	Store 120	Yes	1/14/2019	0%
Assigned		Quarterly Inventory	Store 120	No	1/14/2019	0%
Assigned		New Hire Store Walkthrough	Store 120	No	1/14/2019	0%

Accessories Inventory			
Created on 06/01/19 by Karen Cooley			
Details	Time Logged	Job and Pay Code Setup	Employee Assignment
Project Name*	% Complete	Project Type	Clock Code
Accessories Inventory			
Organization*	Completed Date*	Project Phase	Ledger Code
Retail Co. USA			
Start Date*	Budgeted Hours	Product Group	XRef Code
6/28/2019	8		
Due Date*	Budgeted Amount	Product Module	Certified Payroll No.
6/28/2019			
Parent*	Priority	Account	Product Module
Inventory	2	6/28/2019	
		IFRS Classification	
Project Description*	Project Client		Project Description

Dayforce's Projects functionality allows you to view, manage and allocate the work being done by your organization into a project structure that reflects your business.

Projects

Key features

- Record and track work from a time and pay perspective against specific projects
- Define start and due dates to enforce timely completion

Key benefits

- Facilitate compliance by preventing costly violations of union regulations and hour and wage laws
- Capture valuable insight into the work being performed by your employees

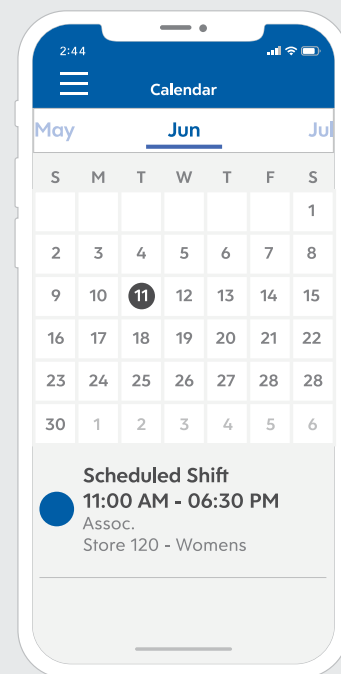
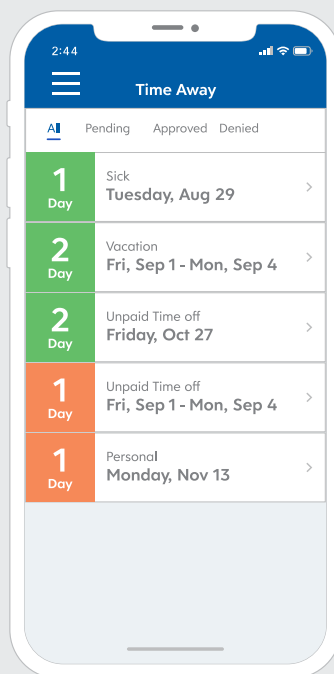
The Dayforce Mobile application empowers your employees and managers to do more, with on-the-go access and visibility to important information, through any Android or Apple mobile device.

Key features

- Submit requests and have them viewed and approved from anywhere
- Employees can adjust work availability from mobile devices to keep managers informed when creating schedules
- Approve employee timecards
- View employee details including upcoming shifts and time away from work

Key benefits

- Increased productivity by allowing tasks to be completed from mobile and tablet devices
- Reduced absenteeism by making employees aware of their schedules on-the-go
- Gain visibility into employee activities and operational performance
- Reduced paper work and redundant transactions



Empower employees to manage their work-life balance by trading shifts directly from their mobile device, increasing employee engagement.

“The (ceridian) dayforce solution has allowed us to better align store staffing to customer needs... which enabled simultaneous labor cost savings and improved customer service and sales results.”

– Sharon Leite, Executive VP of Stores, Pier 1 Imports
